

Western Washington Area 72 Accessibility Committee  
Request for Interpreter Services

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WWA 72 Accessibility Committee was established to coordinate accommodations such as interpretation services for Trusted Servants attending Area Business Meetings.  
(Including Quarterlies, Pre-Conferences, Pre-Assemblies and the Assembly.)

\_\_\_\_\_  
**Name of person requesting interpreter:**

\_\_\_\_\_  
**Phone number:**

\_\_\_\_\_  
**District Number:**

\_\_\_\_\_  
**Email Address:**

\_\_\_\_\_  
**DCM Name and Phone number:**

\_\_\_\_\_  
**(Voice or TTY)**

\_\_\_\_\_  
**Best time and way reach you:**

\_\_\_\_\_  
**Date(s) of Service:**

\_\_\_\_\_  
**Estimated total number of hours:**

(\*Include up to 12 hours for business on Saturday at the Area Assembly.)

**Description of Event:** (Circle one)

**Area Quarterly**

**Area Assembly**

**Pre-Assembly**

**Other:** \_\_\_\_\_

**Type of Interpreter Service requested:** (Circle one)

**-ASL**

**-PSE**

**-Spanish**

**-Other:** \_\_\_\_\_

**Total Estimated Expenditure: \$** \_\_\_\_\_

(Detail)

**Hourly Rate for Service: (Not to exceed \$90/hour total)** \_\_\_\_\_

**Travel: \$** \_\_\_\_\_

**Lodging: \$** \_\_\_\_\_

**Misc: \$** \_\_\_\_\_

Someone will contact you when the form is received to coordinate scheduling interpreter(s) of your choice, where possible, and provide reasonable accommodations, etc. We will do our best to obtain interpreters based on their availability and the availability of funds.

If you have not heard back from us within 2 weeks of submitting this request, contact the Chairperson of the Accessibility Committee, Tommy S at 253-732-9541.

**Cancellation of interpretation services must be received at least 48 hours in advance or we will be charged for the service.**

Please submit requests to your DCM or email to: [accessibility@area72aa.org](mailto:accessibility@area72aa.org)  
ASL requests must be submitted at least 30 days prior to the event.  
Any other requests should be submitted at least 60 days prior to the event.